

STAFF ANNOUNCEMENTS

Joy Elementary School



May 21 through May 25, 2012

1. Teachers—As a part of the McKinney Vento Act, which provides funding to schools to support homeless families, you may have a child who on Friday will receive a backpack with food in it from Julie. This backpack is to go home and then to be returned the following Monday. This is being organized through the MCAS Title I Office. On Monday, please discreetly collect the backpack and then let Julie know that it has been returned. She will collect it and then return it to the student the following Friday. If you have any questions about this, please let Julie know.
2. A contractor will be working in the EAP Room all day to repair the leaks on Wednesday, May 23, 2012. EAP will be located in the small room (Therapy Room) off of the LGI Room on this day.
3. The 3rd, 4th, and 5th Grade Awards Ceremony will be on Wednesday, June 6, 2012 at 1:00 pm. Parents may take their children home after the ceremony.
4. Lost and Found—Our Lost and Found in the hallway across from the cafeteria is overflowing. Please have your students check to see if any of these items are theirs before the end of the school year.
5. Tentative teacher assignments for the 2012-2013 school year will be posted on the bulletin board next to the Principal's Office on Friday, May 25, 2012.
6. New Teachers—Between May 14, 2012 and May 25, 2012, I will be coming in to do your final evaluation observation. You do not have to prepare anything for this evaluation. I will contact you afterward to schedule a follow-up meeting.
7. Last day for students and support staff is Wednesday, June 6, 2012.
8. Last day for teachers is Friday, June 8, 2012.
9. The School Improvement Plans are due to the IDOE by September 17, 2012.
10. Our Reading Plan is due to the IDOE by June 30th.
11. mCLASS Math testing is April 30th through May 25th.
12. Check the School Calendar for information on upcoming activities. If you do not have access to the calendar through your Zimbra account, please let me know.
13. PM Supervision for:

May 21-June 1, 2012

Horseshoe Parking Lot/Door C – Kanyer
Carroll Street Lot (In front of playground/Challenge Ed.) – Oberholtzer/Wigley
4th Grade Doors - Groszek
Front/Center Area – Ferraro
Horseshoe Parking Lot – Dabagia, Drake, and Schreeg

June 4-June 6, 2012

Horseshoe Parking Lot/Door C – Baldwin
Carroll Street Lot (In front of playground/Challenge Ed.) – Oberholtzer/Rozinski
4th Grade Doors - Crosby
Front/Center Area – Yelton, Beres
Horseshoe Parking Lot – Dabagia, Drake, and Schreeg

17. Professional Learning Communities/Staff Meeting Agendas

- A. Wednesday, May 23, 2012 from 3:10-4:10 pm (PLC)
 1. Grade level teachers will work on class lists or assessment data; primary grades will complete the online survey for the IREAD assessments today.
 2. The related arts teachers will work on curriculum or classroom management planning for next year.
 3. Special needs teachers will work on finalizing any IEP's or ISTAR's that need completing. You may also use this time to complete the transportation form that Mrs. Earley sent out that is

due June 1, 2012.

4. GT, the counselor, and the nurse may use this time for planning.

B. Wednesday, May 30, 2012 from 3:10-4:10 pm (PLC)

1. Nurses will be meeting together today.

2. The Reading Plan Subcommittee will be presenting the revised plan to the staff for approval in the library.

"Good teaching is one-fourth preparation and three-fourths theatre." -*Gail Goldwin*